MOUNT CARMEL

A place to put down roots

TOWN OF MOUNT CARMEL

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

A regularly scheduled meeting of the Town of Mount Carmel, Tennessee Board of Mayor and Aldermen was held at Mount Carmel Town Hall, 100 East Main Street, on September 24, 2026, at 5:30 p.m.

CALL TO ORDER

5:30 pm by Mayor John Gibson

INVOCATION AND PLEDGE OF ALLEGIANCE

Led by Vice-Mayor Bare and Alderman Shugart

ROLL CALL:

BMA	Present	Absent	Town Administration Present
Alderman Darby Patrick	✓		Tyler Williams, Town Manager
Alderman James Cross	✓		Tiffany Bishop, Town Recorder
Alderman Mindy Shugart	✓		Erica Mandi, Town Attorney
Alderman Philip Binstock	✓		Jason Salyer, Director of Municipal Operations
Alderman Jim Gilliam	✓		Mitch Walker, Fire Chief
Vice-Mayor Jim Bare	✓		David Larson, Police Chief
Mayor John Gibson	✓		

APPROVAL OF AGENDA

Motion: Vice-Mayor Bare
Second: Alderman Binstock
Approved: *All present voting in favor*

WELCOME FROM THE MAYOR/EMPLOYEE RECOGNITION

Mayor Gibson welcomed those in attendance.

APPROVAL and/or correction of the August 27, 2026, Board of Mayor and Aldermen meeting minutes, departmental and financial reports.

Motion: Vice-Mayor Bare
Second: Alderman Binstock
Approved: *All present voting in favor*

VISITOR COMMENTS

NONE

OLD BUSINESS

A. SECOND READING & PUBLIC HEARING: Ordinance 26-550: FY 26-27 Budget Amendment #1

PUBLIC HEARING:

The Board recessed its regular meeting and opened the public hearing on Ordinance 26-550. No one spoke during the public hearing.

Motion to Close: Vice-Mayor Bare
Second: Alderman Shugart

Town Manager Williams explained that the amendment increases General Fund revenues and expenditures by $2 million for the Local Parks and Recreation Fund grant and reallocates funding previously budgeted for Hawkins County ECD. He confirmed the amendment would allow work on the grant-funded park project to proceed.

Motion: Vice-Mayor Bare
Second: Alderman Binstock

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart	✓		
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		
Totals:	7	0	

B. DISCUSSION AND CONSIDERATION: Property Issue- 912 S. Sherbrooke

Town Manager Williams requested direction concerning the road right-of-way at 912 S. Sherbrooke and recommended Option D, a limited permanent easement, with authority for the Town Manager and Town Attorney to finalize terms and the Mayor to execute the agreement. The Town Attorney explained the distinction between a limited permanent easement and an unconditional permanent easement, including public necessity, notice, recording, and potential future right-of-way needs. Motion to approve Option D, authorize the Town Manager to work out final terms with counsel, and authorize the Mayor to sign the completed easement.

Motion: Vice-Mayor Bare
Second: Alderman Shugart

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart	✓		
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		
Totals:	7	0	

NEW BUSINESS

A. FIRST READING: Ordinance 26-551: Street Parking Regulations

Town Manager Williams explained that Ordinance 26-551 would repeal and replace Ordinance 23-518, maintaining the prohibition on street parking while clarifying exceptions for commercial and service vehicles, parties, special events, government activities, extreme weather, emergencies, and mechanical failures. The ordinance gives police officers enforcement discretion, includes safety and access restrictions, and removes the temporary permit process.

Motion: Vice-Mayor Bare
Second: Alderman Binstock

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart	✓		
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		
Totals:	7	0	

B. DISCUSSION AND CONSIDERATION: Resolution 26-693: Park Facility Dedication- Euguene Christian

Town Manager Williams presented Resolution 26-693 naming the renovated Mount Carmel Park facility the Eugene "Gene" Christian Memorial Facility in recognition of Mr. Christian's 22 years as a Town Alderman, six years as a Hawkins County Commissioner, and service on the gas utility board. A formal dedication ceremony will be scheduled separately. Ms. Christian was recognized in attendance.

Motion: Vice-Mayor Bare
Second: Alderman Binstock

	AYES	NAYS	OTHER
Alderman Darby Patrick	✓		
Alderman James Cross	✓		
Alderman Mindy Shugart	✓		
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		
Totals:	7	0	

BOARD COMMENTS

Mayor Gibson encouraged attendance at the Fall Festival on Main Street on Saturday 9/26 from noon to 4:00 p.m., highlighting vendors, children's activities, and the Library's chalk art contest. He thanked Town staff and the Municipal Operations team. Vice-Mayor Bare thanked department heads for their reports and congratulated Fire Department personnel on training certifications. Alderman Patrick welcomed Ms. Christian and recognized her prior service as an alderman.

STAFF COMMENTS

Town Manager Williams welcomed recently hired employees Ron Codispoti and Andrew Fontanez, noted that vacant positions had been filled, thanked Ms. Christian for attending, and stated that the park opening date remained dependent on contractor progress.

ADJOURN

Motion: Vice-Mayor Bare at **5:57 P.M.**
Second: Alderman Shugart
Approved: *All present voting in favor*

Approve: John K. Gibson
John K. Gibson, Mayor

Attest: Tiffany Bishop
Tiffany Bishop, Town Recorder